

Compass Early Learning & Care Career Opportunity

Position: Project Coordinator

Job Type: Contract

Location: Open to all regions – PTBO, DURHAM, CKL, Haliburton

Hours: 35 hours per week, Monday to Friday.

Rate of Pay: Salary per year \$54,600, \$30 per hour.

Anticipated Start Date: November 1st, 2021

Anticipated End Date: 30-month contract

About the Role

As a Compass ELC Project Coordinator, you will work alongside some of the most passionate, caring, and dedicated in the child care industry. You will spend your time engaging, connecting, and learning alongside providers and children, families, and peers. This 30-month project will support a feminist response and recovery from the current impacts of COVID-19, through systemic change. In this role you will: engage municipal partners and community stakeholders in an operational and evaluative review of current recruitment, onboarding, and training processes for Home Child Care Providers (include a GBA+ analysis); develop resources to ease entry into a home child care career path for newcomer and low-income women, non-binary and trans people; build an understanding in municipal partners and equity-seeking community organizations of the barriers facing low-income and newcomer women entering the field of childcare to drive services that reflect their needs for income stability.

This role will support CELC to address systemic barriers within its organization, by advancing inclusive policies and practices, encouraging more equitable and effective sharing of resources, and addressing persistent harmful gender norms and attitudes.

The Project Coordinator will be working with the New Canadians Centre, Community Race Relations Committee, Nogojiwanong Friendship Centre, and Indigenize.ca to support the processes and products that address intersectional needs. Additionally, this project will include the City of Kawartha Lakes, Durham Region, Northumberland County, City of Peterborough, Association of Early Childhood Educators, Home Child Care Association of Ontario, and Andrew Fleck Children's Services as key partners and stakeholders.

About You

You are passionate about early learning and care, emergent curriculum, and life-long learning. You have lived experience as a newcomer to Canada or as a member of a marginalized group, as voluntarily self-identified, is viewed favorably. You are energetic, resourceful and creative in your pursuit of building connections, engaging with providers, children and families and growing the Compass ELC Home Child Care program. You have a natural disposition towards administration and organization, and research

and inquiry. You are comfortable with technology and possess a clear understanding of the CCEYA (Child Care Early Years Act), related legislation, Compass ELC policies and procedures, distributed leadership, and How Does Learning Happen. You have a deep understanding of supporting a culture of a safe and joyful workplace.

You are registered with the College of Early Childhood Educators and possess the training and documents required by the Ministry of Education to work in a childcare setting.

Some Accountabilities associated with the role:

- Building and maintaining relationships with children, families, staff, volunteers, students, and community partners
- Following the work plan set out by community partners, stakeholders, and the Compass ELC team
- Engaging and participating in meetings and professional learning workshops with partners and stakeholders
- Supporting the Home Child Care team with recruitment and onboarding
- Engage HCC leads and providers in interviews, focus groups, etc.
- Review stories from HCC team about past experiences
- Bring forward research on best practices from other areas, sectors
- Being able to work remotely while staying connected with our teams virtually, with some travel required
- Find innovative ways to create increased stability for new providers within existing resources and through new connections with partners

To Apply

Please send your resume and cover letter to Ryan Heath at: careers@compasselc.com.

In keeping with Compass Early Learning & Care's commitment to providing service in a manner that is accessible to all, reasonable accommodations will be provided for applicants upon request. Please contact Human Resources: hr@compasselc.com or careers@compasselc.com. 705-749-3488 ext. 217